

Anti-money laundering requirements

Please supply one document from each section below. The same document cannot be used to cover both sections, and they must each come from a different source. At least one of the documents provided must include date of birth.

SECTION ONE: Evidence of personal identity

- Current signed passport
- Current signed UK / EEA photo-card driving licence (Full or Provisional)
- Current full UK driving licence (old paper version), provisional licences are not acceptable
- Recent evidence of entitlement to a state or local authority funded benefit, including housing benefit and council tax benefit or state pension (dated within the last year)
- HMRC tax notification (dated within the last year). Please note that P45 and P60 documents are not acceptable
- Shotgun licence or Firearms Certificate
- Residence permit issued by the Home Office
- National identity card
- Voter Identity Card

SECTION TWO: Evidence of current residential address

(Please note the full address must be stated for the document to be acceptable)

- Local authority tax bill (valid for current year)
- Current signed UK / EEA photo-card driving licence (Full or Provisional)
- Current full UK driving licence (old paper version), provisional licences are not acceptable
- Solicitor's letter confirming house purchase or land registry confirmation
- Local council rent card or tenancy agreement
- Recent evidence of entitlement to a state or local authority funded benefit, including housing benefit and council tax benefit or state pension (dated within the last year)
- Original utility bill no older than 3 months (not including mobile phone bill) or a certificate from a supplier of utilities confirming the arrangement to pay for the services on pre-payment terms
- HMRC correspondence addressed to the applicant at the stated address (dated within the last year)
- National identity card
- Voter Identity Card System-generated or signed documentation (not printed from the internet) from a regulated financial sector firm no older than 3 months indicating that an account / investment relationship exists and which includes the account holder's address

Certification

- Copies certified by authorised signatories (Solicitor or lawyer (registered in the UK), bank or building society official, financial adviser, mortgage broker, stock broker, or accountant) are acceptable.
- Please contact us if you are having difficulty finding a certifier in one of these professions.
- Once the authorised signatory has viewed the original document, they will need to sign and date the relevant page of the photocopied document and state 'original seen'. They must provide their full name, profession and contact details.
- The person undertaking the certification must be easy to contact and not a family member.
- The certification must be dated within the last 6 months.

Original documents will be returned as soon as possible.